



**Director / Representative / Committee Member  
Code of Conduct**

1. Although a director or committee member may be drawn from a specific industry or interest group, directors and committee chairs must represent the interests of the entire membership.
2. Directors and committee members shall maintain the confidentiality of the details and dynamics of Board discussions, as well as those items designated as confidential.
3. Regardless of their personal viewpoint, directors and committee members shall not speak against, or in any way undermine Board solidarity once a Board decision has been made.
4. Directors are expected to attend all Board meetings. Directors and committee members shall be prepared to commit sufficient time and energy to attend to Chamber business.
5. Directors and committee members shall avoid, in fact and in perception, conflicts of interest and disclose to the President, in a timely manner, any possible conflicts.
6. Directors' and committee members' contributions to discussions and decision-making shall be positive and constructive.
7. Directors' and committee members' interactions in meetings shall be courteous, respectful and free of animosity.
8. Directors and committee members shall adhere to the Chamber's governance policies.
9. Directors and committee members shall be prepared for meetings, having read pre-circulated material in advance of the meeting.
10. Directors shall participate in the Chamber in ways other than attending Board meetings.
11. The General Manager is responsible to the entire Board through the Executive. Consequently, no single Board member has authority over the Executive Director/General Manager.
12. Directors and committee members shall not attempt to exercise individual authority or undue influence over the Chamber.

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Print Name

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Signature

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Date